

Additional Questions and Answers as of September 23, 2024—HVAC Maintenance-2024

Question: The request for quotes lists that services may include but not be limited to quarterly and semi-annual maintenance and that filter changes should be done at least quarterly for RTUs and twice a year for VAVs. However, on the equipment list, it says at least 2 visits a year on the RTUs and 2 visits a year for VAVs. Please clarify.

Answer: Filters on the RTUs should be changed at least four times a year and two times a year for the VAVs.

Question: Do all 91 VAVs have filters in them?

Answer: Eight-one VAVs have filters, and those filters should be changed twice a year.

Question: The Liebert units in the server room were recently installed and are still under warranty. Should the pricing provided by respondents include maintenance and services of those units?

Answer: The quotes should include maintenance and service of the Liebert server room units.

Question: The request for quotes says the agreement will be for up to 3 years. However, considering that CHFA is contemplating the replacement of the existing units in the near future, would any contract be canceled mid-term if the new HVAC system is installed?

Answer: The RFP for the replacement of the existing system has not been published yet, and it is difficult to determine when a project will start or finish. Therefore, any agreement with a contractor is likely to be on an annual basis with the option to extended, as necessary, up to three years.
